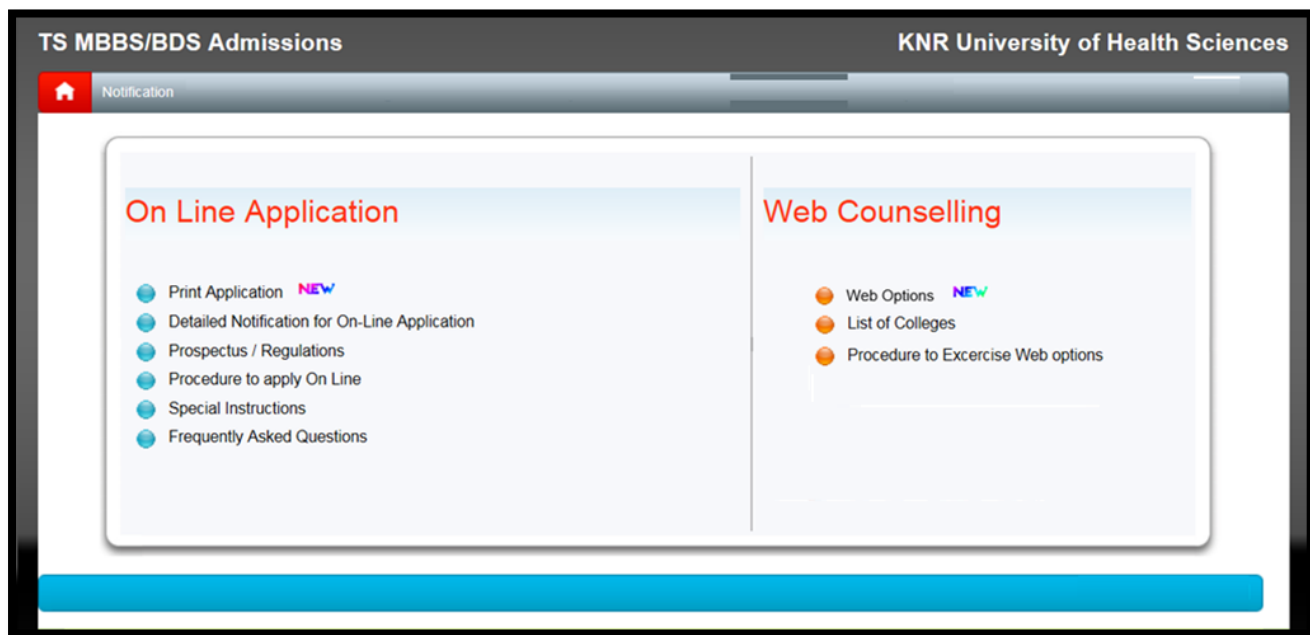


PROCEDURE TO EXERCISE OPTIONS

1. Open the website <https://tspvtmedadm.tsche.in> Home page displayed as follows.



2. Click on the **Web Options** link for Exercising options.
3. Instructions to candidate window will be displayed as follows.

INSTRUCTIONS FOR GIVING OPTIONS IN WEB

Read and understand the contents of this page carefully before going to options selection page. After understanding the contents in this page, Click on **I Understood button to get into the option page.**

1. The options selection page contains two tables
 - Colleges, courses and Course type on the lefthand side of the page.
 - Selected options in the order of priority on the righthand side.
2. Enter Roll Number, Rank, Registration No. and Mobile No. on the top and click on "GetOTP" button to receive One Time Password on your registered mobile No. Enter the received OTP and click Submit.

If everything you entered is correct, List of available colleges, courses, course type combinations are shown in the lefthand side table. You can filter the list in two ways by

- District.
- Starting letter of the college code(short code of 4 letters).

3. **To select the option:** click on the college and course on the lefthand side table and click ADD button. An alert box will pop up asking confirmation to add the option. The selected college will be added to options table on the right hand side as last option.
4. **To delete the option:** Select an option and click "Delete" Button. The selected option will be deleted and the options will be renumbered automatically.
5. **To change the priority:** Select the option whose priority you want to change, drag and drop at the required place. The options will be renumbered automatically. (OR) Select the option and press the UP/DOWN arrow buttons present in between the tables to move up/down one level.
6. **To Save the options:** Click the SAVE button in order to save the options in the server. After clicking, the SAVE button, a window prompts for PASSWORD. One Time Password(OTP) would be sent to your mobile which is valid for 15mins only. If the password is correct, then you will land onto a new page where all your options along with priority will be displayed.
7. **Print Order of Preference of Options:** You can print order of preference of options once you SAVE the options. You can also take a printout of the options from Webcounselling Details Menu and also from Home Page.
8. **Do not use Mobile Phones for exercising Web Options.**

View with Internet Explorer Version 11 or Microsoft Edge or Google Chrome

4. Read the Instructions carefully, then click **I Understood** button.
5. Enter the details NEET Roll Number, NEET Rank, Registered Mobile Number and Registration number of your TS NEET Application and click on **Get OTP** Button to get Login OTP after receiving the OTP enter it in the OTP Box in Capitals and click on **Validate** button.

Option Form

Option Form

Roll No * Rank * Mobile * Registration No. * OTP *

6. Option form will be displayed as shown below with colleges on the left side. This window displays all the eligible colleges based on **Gender, NRI Status and ACDS Eligibility**.

List of Colleges with Courses

Coll	College Name	Place	Dist	Crs	Fee Type
<input type="text"/>			All	All	
APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	CTB
APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	NRI
KMHD	KAMININI ACADEMY	LBNAGAR	HYD	MBBS	CTB
KMHD	KAMININI ACADEMY	LBNAGAR	HYD	MBBS	NRI
MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	CTB
MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	NRI
MMTA	MAMATA, KHAMMAM	KHAMMAM	KHM	MBBS	CTB
MMTA	MAMATA, KHAMMAM	KHAMMAM	KHM	MBBS	NRI
CARK	C ANANDA RAO, KRM	KRMNAGAR	KRM	MBBS	CTB
CARK	C ANANDA RAO, KRM	KRMNAGAR	KRM	MBBS	NRI
PRTM	PRATHIMA, KARIMNAGAR	KRMNAGAR	KRM	MBBS	CTB
<i>Total College Course Combinations</i>					66

Note: Take a hardcopy of the Saved options for further reference

Priority of Options

SNo	Coll	College Name	Crs	Fee Type
<i>Total Options</i>				0

- ✚ Three types of filters are available to minimize the selection list. The first filter is college code, another filter is District-wise and the third one is course wise filter.
- ✚ If you Type one of the Alphabets in college filter box, for example “P” is typed, then the college codes starting with alphabet “P” will be displayed
- ✚ If you select Hyderabad District in the District combo box, the list of colleges available in Hyderabad district alone will be displayed.
- ✚ If you want to view only MBBS or only BDS you can use this filter
- ✚ **If a candidate is eligible for NRI, He/She will be shown CAT-B and NRI options for each college. The candidate has to chose options carefully allotment will be made on the priority of the Options if NRI is first priority then it will allotted NRI Seat even if a seat is available in CAT –B hence the candidates are advised to choose the priorities carefully.**
- ✚ Select the college on left window and click on **Add button** click OK to add college to the right side window as option number one. Then next one will be added as second option and so on. The priority of options is displayed on the right side window.

tspvtmedadm.tsche.in says

Do you want to Add ?

College Code = APLO

College Name = APOLLO MEDICAL, HYD

Course Name = MBBS

Service Type = CTB

as Option = 1

- ✚ You can modify the priority of options by clicking on the **Modify** button. Select an option, drag it to the required place and drop. Automatically the option will be moved to the new location and the priority numbers will be renumbered. (OR) Select the option and press the UP/DOWN arrow buttons present in between the tables to move up/down one level.
- ✚ Select an option and Click the **Delete** button, then the option will be deleted from the selected list.

- There is no limit on selection of number of options.
- After satisfying with the selected list of colleges and their priorities, click on **Save** button and enter the **password (OTP)** which you have received by SMS and click **Confirm button**, then the selected options are saved in the Server for processing, and the saved options will be displayed in printed format. Take a print and verify thoroughly the colleges and their priority. You can change the priorities again by login, you can do this for any number of times.

List of Colleges with Courses

Coll	College Name	Place	Dist	Crs	Fee Type
APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	CTB
APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	NRI
KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	CTB
KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	NRI
MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	CTB
MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	NRI
MMTA	MAMATA, KHAMMAM	KHAMMAM	KHM	MBBS	CTB
MMTA	MAMATA, KHAMMAM	KHAMMAM	KHM	MBBS	NRI
CARK	C ANANDA RAO, KRM	KRMNAGAR	KRM	MBBS	CTB
CARK	C ANANDA RAO, KRM	KRMNAGAR	KRM	MBBS	NRI
PRTM	PRATHIMA, KARIMNAGAR	KRMNAGAR	KRM	MBBS	CTB
<i>Total College Course Combinations</i>					66

Note: Only the saved options will be considered for allotment

Priority of Options

SNo	Coll	College Name	Crs	Fee Type
1	APLO	APOLLO MEDICAL, HYD	MBBS	CTB
2	APLO	APOLLO MEDICAL, HYD	MBBS	NRI
3	KMHD	KAMINENI ACADEMY	MBBS	CTB
4	KMHD	KAMINENI ACADEMY	MBBS	NRI
5	MAMS	MAMATA, BACHUPALLY	MBBS	CTB
<i>Total Options</i>				5

Add | Delete | Modify | Save | Logout

7. After selecting all the options click on **SAVE** button, now you will have to confirm the options with the saving OTP

Save Confirmation

Save Confirmation Form

Roll No

Rank

Get OTP

Enter OTP *

Click Confirm button only when you are satisfied with the 5 options. If not, Close the pop-up window to go back to modifying priority of options

Confirm
Clear
Close Window

Note: After confirmation you will receive a message: Roll No: **XXXXXX** Rank: **XXXX** saved **XX** options on **Date: Time**. If not done by you forward this message to help desk and call immediately. Registrar-KNRUHS

Act accordingly.

SNo	Coll	College Name	Place	Dist	Crs	Fee
1	APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	CTB
2	APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	NRI
3	KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	CTB
4	KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	NRI
5	MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	CTB

Confirmed Options as on :: ~~XXXXXXXXXX~~

Click **LOGOUT** button to Logout

Print Saved Options
Logout

KNR University of Health Sciences, Telangana, Warangal
Cat-B and Cat-C(NRI) Admission into MBBS/BDS Courses
Management Quota

Roll No. [REDACTED]	RANK [REDACTED]	Name [REDACTED]
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SAVED OPTIONS AS ON [REDACTED] Print Options

OPTNO	COLL	COLLEGE NAME	PLACE	DIST	CRS	FEE
1	APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	CTB
2	APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	NRI
3	KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	CTB
4	KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	NRI
5	MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	CTB

This document is only for reference, it doesn't carry any LEGAL AUTHENTICITY.

Saved Web options will be sent to the Email automatically. If you save second time you will receive Email with latest updated Options.

KNR University of Health Sciences, Telangana, Warangal

KNR University of Health Sciences, Telangana, Warangal
Cat-B and Cat-C(NRI) Admission into MBBS/BDS Courses
Management Quota

Roll No. [REDACTED]	RANK [REDACTED]	Name [REDACTED]
Sex [REDACTED]	NRI [REDACTED]	ACDS Eligibility [REDACTED]

SAVED OPTIONS AS ON [REDACTED]

OPTNO	COLL	COLLEGE NAME	PLACE	DIST	CRS	FEE
1	APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	CTB
2	APLO	APOLLO MEDICAL, HYD	HYDERABAD	HYD	MBBS	NRI
3	KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	CTB
4	KMHD	KAMINENI ACADEMY	LBNAGAR	HYD	MBBS	NRI
5	MAMS	MAMATA, BACHUPALLY	BACHUPALLY	HYD	MBBS	CTB

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8. The options exercised will be closed automatically at the specified time on the last date specified for web options in the notification.
9. The options registered in the server will be frozen automatically on the last day specified in the notification and shall be used for seat allotment.
10. The options will be processed on the dates specified and the results will be communicated through SMS message to the registered mobile number, which you have provided and you can also **take a print of the provisional allotment order from the website after paying the University registration fee through online** and report to the allotted college on or before the date specified in the allotment letter.

Do's and Don'ts

- ✦ **Do not use mobiles and tablets to exercise the options. Use only Desktop or Laptop computers.**
- ✦ Check college codes thoroughly before entering options
- ✦ **Write college codes and Fee type i.e. CAT-B and NRI in the order of preference on a white paper before entering into web.**
- ✦ **Do not select colleges which you are not interested.**
- ✦ **Use Internet Explorer Version 11 or Microsoft Edge or Google Chrome for exercising web options.**
- ✦ Avoid using slow internet facility.
- ✦ Allotments will be made in the order of preference of options and exercise utmost care while entering options.
- ✦ Allotments will be made in the Merit order and priority of web options given by the candidate
- ✦ Allotment made in the web counselling is final and cannot be altered under any circumstances.
- ✦ **Therefore only such colleges, courses and Fee Type i.e. CAT-B and NRI that candidate will join without any hesitation should be chosen.**
- ✦ Convenor is not responsible for any technical or human errors from client side (Student side) while exercising options.
- ✦ Keep your mobile with you while exercising options and do not block SMS.